



Campus Leaders Engaged in LEAP Forward Committees

Cross-Functional Committee

The Cross-Functional Committee was formed to determine data standards for cross-functional areas and ensure appropriate use of shared data between systems. The committee recommends process changes to support cross-functional activities and reconciles any shared data discrepancies between systems. They also deliberate on matters related to Campus Community, the module within Campus Solutions that stores biographic and demographic data to be used across all functional modules. The team is comprised of Jana Albrecht, Director Financial Aid; Kristen Hendrickson, Director Planning Research & Policy Analysis (chair); Julie Huber, Associate Director Enrollment Management; Stacy Ramsey, Associate Director of Enrollment Management; Jess Ray, University Registrar; Bridgette Reeland, Assistant Director Residential Life; Tom Shadid, Assistant Comptroller; Derek Story, Director Human Resources Systems; and Mark Walcott, Director Development Donor Information Services.

Executive Oversight Committee

The LEAP Forward Steering Team appointed an Executive Oversight Committee to review and discuss the impact of process changes and decisions resulting from the Initiative. The committee identifies any needed policy changes and makes recommendations to the Vice Presidents. They also review and address issues not resolved by the Cross-Functional Committee. Members of the Executive Oversight Committee include Tammy Carlson, Assistant VP Human Resources; Troy Johnson, Associate VP Enrollment Management; Jill Jones, Assistant VP University Advancement and Chief Operations Officer (Chair); Alice Maginnis, Associate University Counsel; Dwayne Sackman, Assistant VP Student Affairs; Deb Smitley, Senior Associate VP for Planning, Finance and Facilities; and Mark Walbert, Associate VP, Office of Academic Technologies.



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WHAT IS CONFERENCE ROOM PILOT?

The Admissions functional area recently participated in a Conference Room Pilot (CRP) review. Oracle consultant Bethany Spotts led the CRP session, which demonstrated the admissions processes using Illinois State University data within Campus Solutions. The Admissions team also reviewed how to manually enter an application, enter a test score, assign residency, admit and matriculate. "The CRP is especially useful for those Admissions staff who so far have had limited access to their new system," stated Spotts. While there is still a lot to do before the go-live date in August, participants were able to see portions of the new system. All remaining modules will have a CRP scheduled in the future.



Admissions team engaged in CRP.

Student Information System Glossary Now Available

The **LEAPForward** Training team has created four glossaries on Oracle's PeopleSoft Campus Solutions. These glossaries serve as a quick reference guide for those who encounter unfamiliar terminology in Campus Solutions. In addition to a master glossary of all terms, function-specific glossaries for the Admissions, Financial Aid and Student Records modules have been developed. As **LEAPForward** progresses, additional glossaries will be created for the remaining modules. The Campus Solutions glossaries can be found on the [LEAPForward website](#).

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